

DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
Regional Office I
Pangasinan Nueva Vizcaya Road, Carmay East Rosales, Pangasinan

ANNUAL PROCUREMENT PLAN FOR 2023 (CHANGES WITHIN 2ND SEMESTER)

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisem ent/Posting of IB/REI	Submissio n/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I. REGIONAL OFFICE PROCUREMENT													
50203010-02	OFFICE SUPPLIES AND MATERIAL EXPENSES	FAD/ LRD/ REGULATI ON/ LEGAL	NO	NP-53.9 - Small Value Procurement	Within 1st/ 2nd/ 4th Quarter	Within 1st/ 2nd/ 4th Quarter	Within 1st/ 2nd/ 4th Quarter	Within 1st/ 2nd/ 4th Quarter	GOP	146,761.39	146,761.39	-	Sound System-Heavy Duty Stamping Machine, Rubber Stamps and other related supplies PAPER, PRC STATIONERY, 8.5"x13" PAPER, PRC STATIONERY, A4 Calling Card Water Dispenser BATTERY, dry cell AA 1.5 volts Alkaline; BATTERY, dry cell; AAA 1.5 volts Alkaline; CALCULATOR, compact; Certificate Holder A4; CLEARBOOK, 20 Transparent pockets Blue Legal; CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm); CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm); CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm); CORRECTION TAPE; Drum Kit, Brother DR3455; ENVELOPE, Documentary, A4, 500 pieces per box; ENVELOPE, Documentary, Legal, 500 pieces per box; ENVELOPE, mailing; EXTERNAL HD, 1 TB; FASTENER, metal, non-sharp edges; FLASH DRIVE, 16gb; FOLDER, with tab A4; FOLDER, with tab legal size; Glue, all purpose 130 g; Glue, all purpose white 473 ML; INK; CARTRIDGE HP LASER JET M607-BLACK; Ink for Brother Cyan; Ink for Epson Toner 008 Black; Ink for Epson Toner 008 Cyan; Ink for Epson Toner 008 Magenta; Ink for Epson Toner 008 Yellow; Ink for Brother Magenta; Ink for Brother Yellow; Ink for Brother Black Laminating Film Long 250 micron; NOTE PAD stick on, 76mm x 76mm (3" x 3") min; PAPER CLIP, vinyl/plastic coated, 33mm; PAPER CLIP, vinyl/plastic coated, 50mm; PAPER, Multicopy, 80 GSM, A4; PAPER, Multicopy, 80 GSM, Legal; PAPER, Multi-purpose, LEGAL, 70gsm Substance 20; PAPER, PRC STATIONERY, 8.5"x13"; PAPER, PRC STATIONERY, A4 Photo Paper A4 gloss 20 per pack; Printer Ink tank; Push Pin; Rubber band No. 18, 350g; Scissors, (7")symmetrical/asymmetrical; SIGN PEN, BLACK, 5mm; SIGN PEN, BLUE, 1mm; SIGN PEN, BLUE, 5mm; SIGN PEN, red; STAPLE WIRE, STANDARD, (26/6) Stationery Paper A4 Sticker Paper A4 Matte Tape Dispenser, table top Tape Packaging, 48mm; Toner Cartridge HP LaserJET 107A; Toner Cartridge HP LASERJET TONER CF276 (BLACK) LASERJET TONER CF276 (BLACK) Toner Cartridge HP LASERJET TONER CF361A (CYAN) Toner Cartridge HP LASERJET TONER CF362A (YELLOW) Toner Cartridge HP LASERJET TONER CF363A (MAGENTA); Toner CartridgeHP LaserJET CF 287A, black Toner CartridgeHP LaserJET CF 55A, black Uninterruptible Power Supply (UPS); Uninterruptible Power Supply-Heavy Duty, 2 in 1 Computer Cleaner (Air Blower Vacuum Cleaner; Blowing Dust Collector); Access Point/Routler Extension Power Cord with 5
		FAD/ LRD/		NP-53.9 - Small Value Procurement					GOP	2,888,114.42	2,888,114.42	-	

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50203010-02	OFFICE SUPPLIES EXPENSES	REGULATORY/LEGAL	NO		Within 2023	Within 2023	Within 2023	Within 2023					socket (2 meter); EXTERNAL HARD DRIVE, 1 TB ; KVM Switch ; Laptop bag; Power Adapter; Socket; Printer ink/tank; RAM 8GB 3200MHZ DDR4 NON RGB; RJ45; SSD 500gb; Storage box (150 l) 1) Thermal Compound Paste ALL CPU Coolers ; FOLDER, L-TYPE, for A4; PAPER, Multicopy, 80 GSM, A4; PAPER, Multicopy, 80 GSM, Legal; Black Ink for Duplo Machine; CUSTOMIZED PERFORC BOX; EXTERNAL HARD DRIVE, 1TB; INK, FOR SELF-INKING STAMP; PAPER, Multicopy, 80 GSM, A4; PAPER, Multicopy, 80 GSM, Legal; PAPER, Multi-purpose, LEGAL, 70gsm Substance 20; RECORD BOOK, 300 pages, size: 214mm x 278mm min; RUBBER BAND, 70mm min lay flat length (#18); STAMP PAD, FELT, bed dimension: 60mm x 100mm min; Stencil Roll for Duplo Machine; TAPE DISPENSER, Table Top for 24mm width tape; TAPE, MASKING, 48mm; TAPE, transparent, (1'), 24mm x 50m; TAPE, transparent, 48mm; TONER for Epson L14150 Black (001); TONER for Epson L14150 Cyan (001); TONER for Epson L14150 Magenta (001); TONER for Epson L14150 Yellow (001); TONER for Epson M200 Black; Black Ink for Duplo Machine; CHALK, molded, white, dustless; Clutch Spring; Clutch Spring (T-Roll); CORRUGATED BOX; Drum Unit Screen; DP Screen; HP, Printer Laserjet Monochrome Toner; Main Motor for DP-G325; MARKER, permanent, bullet type, black; MARKER, permanent, bullet type, blue; PAPER, Multicopy, 80 GSM, A4; PAPER, Multicopy, 80 GSM, Legal; PAPER, Multi-purpose, LEGAL, 70gsm Substance 20; PAPER, PRC STATIONERY, 8.5x13"; PAPER, PRC STATIONERY, A4; Pinion Gear, Press Roller, Puncher, paper, heavy duty
	Other Office Supplies Expenses	FAD	NO	NP-53.9 - Small Value Procurement	Within 3rd Quarter of 2023	Within 3rd Quarter of 2023	Within 3rd Quarter of 2023	Within 3rd Quarter of 2023	GoP	10,000.00	10,000.00	-	RUBBER BAND, 70mm min lay flat length (#18); Rubber Roller Segment Assembly Segment Assembly Pulley Assembly Joint Assembly Thermal Head Assembly Separator Base Unit SIGN PEN, blue Signal Lever STAMP PAD, FELT, bed dimension: 60mm x 100mm min Stencil Roll for Duplo Machine Tape Dispenser, table top TRASHBAG Toner, Ink EPSON, black (L3110/L5190)
													Uninterruptible Power Supply (UPS)-Heavy Duty

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	CO	
50212990-99	Other General Services	REGULATORY/FAD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	86,900.00	86,900.00	-	Hand Held Metal Detector Uninterruptible Power Supply (UPS)
REPAIRS AND MAINTENANCE													
50212990-19	Other MOOE	LRD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	55,991.08	55,991.08	-	Repairs and Maintenance - Printing and Duplicating Machines
502130700	Repairs and Maintenance- Furniture and Fixtures	FAD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	207,000.00	207,000.00	-	Regular maintenance of air conditioning units in the Regional Office, Replacement of Water Closet
50213060-01	Repairs and Maintenance- Motor Vehicle	FAD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	82,458.84	82,458.84	-	For regular maintenance and check ups.
COMMUNICATION EXPENSES													
5020501000	Postage and Courier Services	FAD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	490,000.00	490,000.00	-	-Regular transmittal of official documents
WATER EXPENSES													
5020399000	Other Supplies and Materials Expenses	FAD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	30,000.00	30,000.00	-	Provision of Drinking Water
RENTAL EXPENSES													
50212990-99	OTHER GENERAL SERVICES	LRD	NO	NP-53.9 - Small Value Procurement	Within 1st Quarter of 2023	Within 1st Quarter of 2023	Within 1st Quarter of 2023	Within 1st Quarter of 2023	GoP	400,000.00	400,000.00	-	Rental of Service Vehicles to be used during Licensure Examinations
TRAVELLING EXPENSES													
5020101000	Traveling Expenses	REGULATORY/FAD	NO	NP-53.9 - Small Value Procurement	Within 4th Quarter of 2023	Within 4th Quarter of 2023	Within 4th Quarter of 2023	Within 4th Quarter of 2023	GoP	43,000.00	43,000.00	-	Hotel Accommodation for various PRBs in Pangasinan, La Union and Ilocos Norte
OTHER GENERAL SERVICES AND OTHER EXPENSES													
50212990-99	Other General Services	FAD	NO	NP-53.9 - Small Value Procurement	Within 2nd Quarter of 2023	Within 2nd Quarter of 2023	Within 2nd Quarter of 2023	Within 2nd Quarter of 2023	GoP	23,500.00	23,500.00	-	Annual Tree Planting (Every Founding Anniversary of PRC) (Meals)
5060405003	Information and Communication Technology Equipment	ICT-FAD	NO	Competitive Bidding	Within 2nd Quarter of 2023	Within 2nd Quarter of 2023	Within 2nd Quarter of 2023	Within 2nd Quarter of 2023	GoP	6,544,999.03	-	6,544,999.03	Network Infrastructure and CCTV requirements, installation, and maintenance Supply and Delivery of 125 Units of Laptop Supply and Delivery of SMART TV
5060405000	Machinery and Capital Outlay	ICT-FAD	NO	Competitive Bidding	Within 4th Quarter of 2023	Within 4th Quarter of 2023	Within 4th Quarter of 2023	Within 4th Quarter of 2023	GoP	3,279,441.22	-	3,279,441.22	Automatic Transfer Switch (ATS) & Disconnecting Switch (Breaker) of Generator ; DSLR Camera, Conference Table with Chairs, Additional Electrical Wiring and Network, Airconditioning Unit 2HP, Airconditioning Unit 4HP, Sofa, Other machineries and capital outlay
50212990-99	Other General Services	FAD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	1,270,000.00	1,270,000.00	-	For Security Services

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5029903000	Representation Expenses	FAD/LRD/LEGAL/ORD	NO	NP-53.9 - Small Value Procurement	Within 2023	Within 2023	Within 2023	Within 2023	GoP	202,050.00	202,050.00	-	AM Snacks for Healthy and Wealthy Activity on June 16, 2023 Cotton Bath Towel (Father's Day Celebration) Cotton Face Towel (Father's Day Celebration) Meals (AM Snacks) for Stakeholders Performance Assessment and re-tooling for existing strategies for achievement of 2023 Targets of Professional Regulation Commission – Regional Office 1 (PRC-RO1) cum 5th year Anniversary Celebration on September 14, 2023 Meals for (Breakfast, AM Snacks, Lunch & PM Snacks) Tree Planting Activity on June 20, 2023 Meals for Public Bidding on July 12, 2023 Meals for Father's Day Celebration (PRC Roses) Meals for Father's Day Celebration (PRINSC) Meals for Father's Day Celebration (PRPANG SC) Meals on Management Meeting on January 12, 2023 Meals on Mother's Day Celebration Meals on PRIME HRM Meals on Public Bidding (Supply and Delivery of 125 Units of Workstation Laptop) Personalized Jewelry Case (Mother's Day Celebration) PM Snacks for Healthy and Wealthy Activity on June 16, 2023 Snacks for Blood Letting Activity on June 22, 2023 Tarpaulin for Father's Day Celebration (3x5) Token for Father's Day Celebration (Best Dad 2023 Award) Token for Father's Day Celebration (Daddy Tiktok Winner) Token for Mother's Day Celebration Tote Kaissa Bag (Mother's Day Celebration) Meals for the Conduct of Disposal of Valueless Records

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50202010-02	Training Expenses	FAD	NO	NP-53.9 - Small Value Procurement	Within 2nd Quarter of 2023	Within 2nd Quarter of 2023	Within 2nd Quarter of 2023	Within 2nd Quarter of 2023	GOP	421,880.00	421,880.00	-	Automatic Foldable Umbrella with PRC Logo for Project BLESS Catering Services for Project BLESS Gel Pen for Project BLESS Lease of Venue (including of Food and Accommodation) Fusion of Activities of Professional Regulation Commission – Regional Office 1 (PRC-RO1) on December 16-17, 2023 Notebook for Project BLESS
GRAND TOTAL										16,182,095.98	6,357,655.73	9,824,440.25	

Prepared by:

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RBAC Secretariat Member

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(OB)

KING JOHN O. MILO
RBAC Secretariat Member

JOHN ADRIAN J. MALAGOTINOT
RBAC Secretary

Certified Funds Available / Certified Appropriate Funds Available

JENNIFER M. ULLIBAC / JOTHANIEL M. GANANCIAL
Accountant / Budget Officer

Recommending Approval:

REGIONAL BIDS AND AWARDS COMMITTEE

MAYNATALIE L. ALLIDEM
Provisional Member

HENRY BC. CAYABAN
Provisional Member

BABYLINA O. REYES
Member

JOHNNY M. MAYMAYA, JR.
Vice-Chairperson

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Member

ATTY. MARIE GRACE P. NAVA
Member

ATTY. ARL RUTH B. SAGAN-SABELO
Regional Director

Atty. MARIE FRANCES DENISE D. CALDE
Chairperson

Approved by:

HEAD OF THE PROCURING ENTITY

ATTY. ARL RUTH B. SAGAN-SABELO
Regional Director